

<b>Role title:</b>	York: Human Rights City Events Volunteer
<b>Volunteering for whom:</b>	York: Human Rights City (YHRC)
<b>When:</b>	Immediately (appointment will be following shortlisting and interview)
<b>Where:</b>	The work can be carried out at the Centre for Applied Human Rights at the University of York, from home and York CVS at the Priory Street Centre.
<b>Closing date:</b>	<b>9am Monday, August 21<sup>st</sup> 2017</b>
<b>Commitment:</b>	1 day per week, can be taken flexibly over the week.
<b>Duration:</b>	6 months
<b>Role Description:</b>	<p>YHRC is looking for someone to help us with planning and running events, specifically a public meeting on our Annual Indicator Report which will be held close to December 10<sup>th</sup> and a public event celebrating International Day for Disabled People on December 2<sup>nd</sup>.</p> <p>The role will provide useful experience in a local human rights organisation working with a range of professional, community and activist groups in the city.</p> <p>Tasks will include:</p> <ul style="list-style-type: none"> <li>• Assisting in planning, setting up and running events on human rights-related matters</li> <li>• Compiling a guest list and managing a database</li> <li>• Drafting and sending invitations, designing posters and other promotional materials</li> <li>• General administrative support</li> </ul>
<b>Requirements:</b>	<p>We are looking for someone who has an interest in human rights and social justice locally and/or globally and with experience and skills in the following:</p> <p><u>Essential</u></p> <ul style="list-style-type: none"> <li>• Experience in events management (planning and running events), preferably with the general public and voluntary sector.</li> </ul> <p><u>Desirable</u></p> <ul style="list-style-type: none"> <li>• Knowledge of human rights and social justice issues</li> <li>• Knowledge of accessibility standards (e.g. for people with visual impairments)</li> <li>• Background in communications</li> <li>• Experience with campaigns</li> </ul> <p>Availability on December 2<sup>nd</sup>, 2017</p>
<b>Notes:</b>	Expenses will be covered (further details available). Supervision will be provided by the YHRC Co-ordinator.

<b>For more information, contact:</b>	Heidi Chan, YHRC Co-ordinator <a href="mailto:heidi.chan@york.ac.uk">heidi.chan@york.ac.uk</a> 01904 325 778 (leave a voice mail please)
<b>How to apply:</b>	Please apply by <b>9am, Monday 21<sup>st</sup> August, 2017</b> to <b>info@yorkhumanrights.org</b> or Centre Applied Human Rights, 6 Innovation Close, York, YO10 5ZF sending: <ul style="list-style-type: none"> <li>• details of how to contact you a</li> <li>• details of <b>two</b> referees</li> <li>• your CV and</li> <li>• a statement about why you're interested in the volunteer role and how you meet our requirements.</li> </ul> <p>If invited to interview, you will be asked to complete a timed short exercise which will demonstrate your skills in event organisation as well as a face-to-face interviews.</p>
<b>Shortlisting and interview dates</b>	Applications will be shortlisted on August 22 <sup>nd</sup> /23 <sup>rd</sup> and interviews will be held on August 30 <sup>th</sup> at the Centre for Applied Human Rights.

### Additional information



**York:**  
Human  
Rights  
City

On April 24, 2017, York declared itself the UK's first Human Rights City ([www.yorkhumanrights.org](http://www.yorkhumanrights.org)). A Human Rights City seeks to integrate human rights into its policies, practices and local life and use human rights frameworks to address local, everyday priorities. In doing so, it highlights positive stories as well as areas needing improvement.

York: Human Rights City has a steering group which comprises representatives from organisations across the voluntary and public sectors. Its vision is to act as a catalyst for York people, organisations and businesses to champion a vibrant, diverse, fair and safe city built on the foundations of universal human rights. We would like to see York as a city that reaches out

and links with the wider human rights community striving for similar outcomes at national, European and global levels. A key part of our work is the production each year of a human rights indicator report to monitor progress on the city's ability to deliver on its obligations on York's five priority human rights. These priority human rights were identified through public surveys and focus groups in 2015 and are: the right to education, health and social care, housing, a decent standard of living and equality and non-discrimination. The report is intended for the general public as well as organisations and businesses.

York: Human Rights City also runs workshops in secondary schools throughout the city, an annual Human Rights Film Festival and an information hub that distributes details of forthcoming events. It conducts research with the police and with local voluntary sector organisations and works closely with other groups to run events and training, for example for Disability History Month, the International Day of Disabled People (see [short film on last year's event](#)) and for professionals and volunteers. It also has close links with the Centre for Applied Human Rights at the University of York.